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| COUNCIL | AGENDA ITEM No. 10 |
| 25 JANUARY 2023 | PUBLIC REPORT |

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. EXTRAORDINARY CABINET MEETING HELD ON 5 DECEMBER 2022

i. Budget Consultation 2023/24 Launch

Cabinet considered the report and **RESOLVED** to approve:

The launch of the Budget Consultation 2023/24 from 5 December, closing on 8 January 2023.

2. CABINET MEETING HELD ON 19 DECEMBER 2022

i. Joint Suicide Prevention Strategy for Cambridgeshire and Peterborough 2022-2025

Cabinet considered the report and **RESOLVED** to:

1. Approved the Joint Cambridgeshire and Peterborough Suicide Prevention Strategy 2022-2025.

ii. Passenger Transport Changes to Mileage

Cabinet considered the report and **RESOLVED** to:

1. Authorise officers to explore and implement the increase in payment per mile for volunteer drivers from 45p per mile to 60p per mile.
2. Authorise officers to work with parents to co-produce a policy position in relation to payment for transportation of children to school alongside the use of personal transport budgets.

iii. A16 Norwood Improvement Scheme

Cabinet considered the report and **RESOLVED** to authorise the issue of a services request to Milestone Infrastructure Limited, under the existing highway services contract relating to the delivery of a full business case and detailed design for the A16 Norwood dualling improvement scheme, at a cost of £1,200,000.

iv. Active Travel Funding Award for Thorpe Wood Cycleway and School Streets

Cabinet considered the report and **RESOLVED** to:

1. Authorise the issue of a services request to Milestone Infrastructure Limited, under the existing highway services contract relating to the design, delivery and construction of the Thorpe Wood cycleway, at a cost of £625,000; and

2. Authorise Milestone to develop a School Street Scheme, at a cost of £10,000.

v. **To Award a Contract for the Detailed Design of River Nene Pedestrian Bridge**

Cabinet considered the report and **RESOLVED** to authorise the Council to issue a services request to Milestone Infrastructure Limited, under the existing highway services contract relating to a delivery of a full business case, detailed design and planning for the River Nene Pedestrian Bridge, at a cost of up to £702,000.

vi. **Application for Moving Traffic Enforcement Powers**

Cabinet considered the report and **RESOLVED** to:

1. Approve an application to be submitted to the Department for Transport for Peterborough City Council to apply for a Designation Order to enforce moving traffic offences.
2. Subject to that application being approved, delegate the implementation of that delegation to the Executive Director for Place and Economy in consultation with the relevant Cabinet Member.

vii. **Council Taxbase 2023-24 and Collection Fund Declaration 2022-23**

Cabinet considered the report and **RESOLVED** to:

1. Propose the calculation of the Council Tax Base for 2023/24 set at a level of 61,023.62 Band D equivalent properties based on the existing council tax support scheme.
2. Note the estimated position on the Collection Fund in respect of Council Tax as at 31 March 2023 being:

£2.601m Deficit

3. Note the estimated position on the Collection Fund in respect of Business Rates as at 31 March 2023 being:

£6.178m Surplus

4. Note these estimated positions with the Executive Director of Corporate Services reserving the right to amend the final estimated position on the Collection Fund balance as at 31 March 2023 in accordance with the statutory Determination legislation and timescales.

viii. **Rural Disposals**

Cabinet considered the report and **RESOLVED** to:

1. Agree conditionally, subject to final assessment as set out in paragraph 4.6 of the report, to the proposed disposals of four farm holdings as set out below and detailed in the confidential appendix with final decision about disposal and terms to be

delegated to the Executive Director of Resources and the Director of Legal in consultation with the Cabinet Member for Finance and Corporate Services.

2. Note the proposed marketing for disposal of the vacant Turves Farm.

3. **CABINET MEETING HELD ON 16 JANUARY 2023**

i. **Second Independent Improvement and Assurance Panel Report**

Cabinet considered the report and **RESOLVED** to:

1. Note the second report of the Independent Improvement and Assurance Panel and agree with the action to be taken as a result.
2. Request that the Growth, Resources and Communities Scrutiny Community reviews the report, Cabinet's response to it and the progress being made with the delivery of the Improvement Plan.

ii. **Joint Working Agreement Between Peterborough City Council and Cambridgeshire County Council – Annual Review, Exit Protocol and Procurement Protocol**

Cabinet considered the report and **RESOLVED** to:

1. Note the Joint Working Agreement's Annual Review of 2022;
2. Approve the inclusion of the agreed Exit Protocol into the Joint Working Agreement;
3. and Approve the inclusion of the agreed Procurement Protocol into the Joint Working Agreement.

iii. **Peterborough Youth Zone**

Cabinet considered the report and **RESOLVED** to:

1. Note the progress of the project and endorse the continuation of partnership work with Onside in order to deliver a Youth Zone for Peterborough.
2. Note the projected total costs for the Youth Zone Project and approve the council's capital and resource contributions.
3. Delegate responsibility to the Executive Director of Corporate Services and S151 Officer in consultation with the Cabinet Members for Property and Resources / Childrens Services, Education, Skills and University and the Leader of the Council in respect of:-
 - The final site decision for the Youth Zone.
 - The approval of associated leases and other development agreements with Onside in association with chosen site.
 - The approval to transfer SPF or other funds to Onside Youth Zones in order to complete initial feasibility, design and planning work in line with amounts set out in this report.

iv. **Adult Social Care IT System Procurement 2023**

Cabinet considered the report and **RESOLVED** to:

Authorise the award of a contract for an IT system supporting adult social care services to Access UK Limited for a period of five years with an option to extend for a further two years from 21 July 2023, for a contract sum of approx. £2.2m.

v. Licensing Schemes – Raising Housing Standards

Cabinet considered the report and **RESOLVED** to recommend to Full Council:

1. Approval of the submission of an application to the Secretary of State for the implementation of a Selective Licensing Scheme for the area defined within the public consultation undertaken between 20 January 2022 and 13 April 2022.
2. Agreement to support analytical work being undertaken to identify areas within the city suitable for the implementation of Additional Licensing Schemes and the subsequent public consultation on proposed scheme areas.

vi. Review of the Peterborough Local Plan

Cabinet considered the report and **RESOLVED** to recommend Council:

1. Authorises officers to commence a review of the Local Plan; and
2. Approves the attached Local Development Scheme (LDS), which sets out a timetable for the production of a new Local Plan, and brings it into effect from 26 January 2023.

vii. Towns Fund Business Case – The Vine

Cabinet considered the report and **RESOLVED** to:

1. Approve the Town Deal Summary Document, as set out at Appendix 1 of the report, and its submission to the Department for Levelling Up, Housing and Communities (DLUHC) for approval in line with our agreed Towns Fund programme.

viii. ARU Peterborough Phase 3 Full Business Case

Cabinet considered the report and **RESOLVED** to:

1. Approve the Full Business Case for phase 3 of the university programme.
2. Note the work described in section 4.9 of the report to identify ways to measure the full impact of the new university in Peterborough and the region.
3. Note the formation of a new Peterborough Skills Partnership Board, as described in section 4.10 of the report.

ix. Transfer of Regional Pool Car Park for Phase 3 of the University Project

Cabinet considered the report and **RESOLVED** to:

1. Authorise the Council to transfer land at Regional Pool Car Park into the joint venture company to facilitate Phase 3 of the university project.

2. Delegate authority to Executive Director of Corporate Services and Director of Legal and Governance, in consultation with the Cabinet Member for Finance and Corporate Governance to finalise and agree the final land value and all relevant contract and transfer documents.
3. Note the requirement to provide a temporary car park to benefit the users of the Regional Pool.

x. **Confirmation of the Arrangements to Transfer Services Provided by NPS Peterborough Limited Following Termination of Their Agreement in Relation to Property and Estates**

Cabinet considered the report and **RESOLVED** to:

1. Agree to bring forward the termination of the Council's Agreement with NPS Peterborough Limited to 31 January 2023 or as soon as reasonably possible thereafter.
2. Note that upon termination of the Council's Agreement with NPS Peterborough Limited, property and estate management services will be provided in-house by the Council and staff will transfer accordingly.
3. Delegate authority to the Executive Director of Corporate Services and S151 Officer in consultation with the Cabinet Member for Finance and Resources and the Director of Law and Governance and Monitoring Officer to agree to decommission and wind up NPS Peterborough Limited or dispose of its shareholding in accordance with the shareholders agreement and articles of NPS Peterborough, subject to appropriate due diligence and their agreement that it is appropriate to do so.
4. Agree that the Council, as a shareholder of NPS Peterborough Limited, will exercise its vote and give such consent as may be required, to give effect to these recommendations.
5. Delegate authority to the Executive Director of Corporate Services and S151 Officer, in consultation with the Director of Law and Governance and Monitoring Officer to:
 - a) negotiate and enter into a Commercial Transfer Agreement with NPS Peterborough Limited in respect of the termination;
 - b) in respect of the earlier termination date referred to in recommendation 1 above, approve any financial payment to NPS Peterborough Limited; and
 - c) issue notices, negotiate and enter into any other documentation and take all other steps reasonably necessary in the view of the Executive Director of Corporate Services and S151 Officer to facilitate and give effect to these recommendations

xi. **Irrecoverable Debts in Excess of £10,000**

Cabinet considered the report and **RESOLVED** to:

1. Authorise the write-off of the debt shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments, included in the Appendices to this report (which detail the financial year and the category for the write-off request).

4. **CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

5. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have not been invoked.

- Budget Consultation 2023/24 Launch - DEC22/CAB/51
- Hilton Garden Inn Hotel Charge Consent - DEC22/CMDN/61
- Small grant funding for heating support for vulnerable groups/individuals in winter fuel poverty exacerbated by the cost-of-living pressures – JAN22/CMDN/64

6. CABINET MEMBER DECISIONS

| CABINET MEMBER AND DATE OF DECISION | REFERENCE | DECISION TAKEN |
|---|---------------|---|
| Cabinet Member for Adult Social Care, Health and Public Health Cllr Howard 16/12/2022 | DEC22/CMDN/52 | Extension of contract for care and support services in Extra Care schemes The Cabinet Member approved the contract extension with Longhurst for the provision of care and support services at Friary Court, The Pavillions and The Spinney extra care schemes from 2 February 2023 to 1 December 2024. The current annual contract value is £1,901,635 which equates to £3,480,253 over the life of the extension. |
| Cabinet Member for Finance and Corporate Governance Cllr Coles 22/12/2022 | DEC22/CMDN/61 | Hilton Garden Inn Hotel Charge Consent The Cabinet Member: 1. Authorised the council's solicitors to grant consent and issue a certificate of compliance for the grant of a Lease and Easement at Plot 1A, Hilton Garden Hotel, Fletton Quays by Fletton Quays Hotel Ltd. 2. Authorised the council's Legal and professional fees in respect of the grant of consent are to be met by the Grantee. |
| Cabinet Member for Climate Change, Planning, Housing and Transport Cllr Cereste | DEC22/CMDN/62 | Re-tendering of the Care & Repair Framework Agreement (Multi LOT) 1 Jan 2023 to 31 Dec 2025 with optional 2 yearly extensions to 31 Dec 2027 The Cabinet Member authorised the award of a place on the new Framework for Care & Repair Works & Services to the successful contractors who have submitted tenders. The Framework Agreement is due to commence on 1 January 2023 for a contract period of 3 years to 31 December 2025 with an option to extend for a further two 12-month periods – the first extension year until 31 |

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| 22/12/2022 | | December 2026 and a second extension year to 31 December 2027. |
| Cabinet Member for Adult Social Care, Health and Public Health Cllr Howard 03/01/2023 | JAN23/CMDN/63 | Investment to fund the NHS pay award for staff who work in NHS services commissioned by Public Health The Cabinet Member approved the following: Authorisation to use the Public Health Grant 2022/23 uplift to fund the NHS Agenda for Change staff pay increase in accordance with the mandatory Agenda for Change salary increases for local authority commissioned NHS Services (Healthy Child Programme and Sexual Reproductive Health). |
| Cabinet Member for Adult Social Care, Health and Public Health Cllr Howard 04/01/2023 | JAN22/CMDN/64 | Small grant funding for heating support for vulnerable groups/individuals in winter fuel poverty exacerbated by the cost-of-living pressures The Cabinet Member approved the following: <ul style="list-style-type: none"> • The allocation of funding to a small grants fund for distribution to vulnerable groups/individuals who are experiencing fuel poverty exacerbated by the cost-of-living crisis. • Through a Partnership and Delegation agreement, Peterborough City Council (PCC) will delegate authority to Cambridgeshire County Council (CCC) to commission a voluntary sector organisation to administer the grants as part of the joint Stay Well this Winter programme. |
| Cabinet Member for Adult Social Care, Health and Public Health Cllr Howard 05/01/2023 | JAN22/CMDN/65 | Direct Payment Support Service The Cabinet Member: <ol style="list-style-type: none"> 1. Approved the 24-month extension of the Direct Payment Support Service (DPSS) contract to Peterborough Council for Voluntary Services (PCVS) on a 1+1 basis. The contract value for this 24-month period will be £250,984, which is an aggregated contract value of £878,444 for the period of 3+1+1 plus the extension of 1+1. 2. Delegate authority to the Executive Director, People & Communities, Cambridgeshire and Peterborough to facilitate and award. |
| Cabinet Member for Adult Social Care, Health and Public Health Cllr Howard 06/01/2023 | JAN23/CMDN/66 | Uplift in payments for delivery of public health services in primary care The Cabinet Member approved: <ul style="list-style-type: none"> • An uplift in the price paid for each unit delivered in the following services delivered in primary care: Stop smoking, NHS Health Checks and Long-Acting reversible contraception. |

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| <p>Cabinet Member for Adult Social Care, Health and Public Health</p> <p>Cllr Howard</p> <p>09/01/2023</p> | <p>JAN23/CMDN/67</p> | <p>Cambridgeshire County Council's Pseudo Dynamic Purchasing System (DPS) For Individual Service Fund (ISF) Services</p> <p>The Cabinet Member authorised:</p> <ol style="list-style-type: none"> 1. Peterborough City Council to utilise Cambridgeshire County Council's Pseudo Dynamic Purchasing Services (DPS) Agreement for the Provision of Individual Service Funds (ISF) Services to purchase ISF Services up to the value of £6,000,000 (six million pounds). 2. the Executive Director, People & Communities to enter into the required call off contracts following the competitive process, as required under the DPS, with the successful provider who has been selected to deliver the Services. |
| <p>Cabinet Member for Adult Social Care, Health and Public Health</p> <p>Cllr Howard</p> <p>11/01/2023</p> | <p>JAN23/CMDN/68</p> | <p>Extend Grant funded lunch clubs and award grant for AgeUK Day Centre</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the award of grant funding for a two-year period, until 31 March 2024, to: <ul style="list-style-type: none"> • Bharat Hindu Samaj Lunch Club • Italian Community Centre Lunch Club • South Grove Community Centre (formally known as FILEF Lunch Club) <p>The total value of the grant period is £26,744.00.</p> <ol style="list-style-type: none"> 2. Approved the award of grant funding to AgeUK for Orton Day Care for a two-year period until 31 March 2024. <p>The total value of this grant is £46,764.00. The total value of this grant funding is £73,508.00.</p> |
| <p>Leader of the Council</p> <p>Cllr Fitzgerald</p> <p>11/01/2023</p> | <p>JAN23/CMDN/69</p> | <p>Appointments And Nominations To Outside Bodies Update – NPS Peterborough Limited</p> <p>The Cabinet Member approved:</p> |

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| | | <ol style="list-style-type: none">1. That the Council nominate an additional representative to the Board of NPS Peterborough Limited, to bring the total number of Council representatives to two, as per the Shareholders' Deed of Agreement and Articles2. That Adrian Chapman (Executive Director: Place and Economy) to be nominated as Director on the Board of NPS Peterborough Limited, for the remainder of the municipal year.3. Cecilie Booth (Executive Director: Resources and S151 Officer) to be nominated as Director on the Board of NPS Peterborough Limited, for the remainder of the municipal year. |
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